

JOB POSTING - CUSTODIAN

Duration of Position:	Permanent
Hours:	20-30 hours per week, 5 days per week, weekend work and stat days required, seasonal hours adjustment
Wage:	hourly, dependent on experience
Application Deadline:	February 17, 2017
Application Process:	Cover letter and resume with hourly wage expectations emailed to Deron Johnston: djohnston@bcomm.ca

About the Museum

The Britannia Mine Museum is governed by the Britannia Mine Museum Society. This Society is a non-profit organization, established to preserve the material and social history of mining in British Columbia, and to educate the public about mining and the history of Britannia Beach. It is a registered charity. The organization is financially self-sustaining; it receives no government funding and relies on revenues, grants and donations for its operating costs.

We currently see around 70,000 visitors a year – 40% of these in July and August. Our visitors come from both local and tourism sectors, and we attract all ages. We offer public (i.e. not pre-booked) and booked tours. In 2015, we hosted around 10,000 school students.

Duties and Responsibilities

As Custodian you will be responsible for ensuring the cleanliness of the Museum buildings and public spaces by:

- Ensuring site washrooms are cleaned on a prescribed schedule to a high level of detail
- Sweeping and mopping interior floors as required
- Emptying garbage bins and sorting recycling
- Ensuring the outdoor spaces are clear of general waste
- Documenting your work appropriately

The Custodian will also assist the Operations team as required by:

- Clearing snow from walkways
- Performing small maintenance tasks and assisting with larger maintenance projects

Qualifications Required and/or Preferred

- Minimum 2 years custodial experience
- Legally allowed to work in Canada
- Knowledge of WHMIS/SDS, will train right candidate
- Reliable transportation – no transit services to Britannia Beach

The Ideal Candidate

- You have a keen attention for detail
- You can perform your duties without direct supervision
- You feel comfortable working alone after hours
- You're a team player, dependable, and know the importance of time management
- Can lift 22.5kg/50lb

What this Position Offers

We offer a competitive hourly wage and a comprehensive benefits package after three months.