

JOB POSTING - SEASONAL/SUMMER PROGRAMMER

Dates: April/May to end August/start Sep 2018
Duration of Position: 4 months
Hours: 35-40 hours per week, 5 days per week, weekend work and Stat days required
Wage: \$15.00 per hour
Application Process: Cover letter and resume emailed to Diane Mitchell (dmitchell@bcm.ca)

About the Museum

The Britannia Mine Museum is governed by the Britannia Mine Museum Society. This Society is a charitable non-profit organization, established to preserve the material and social history of mining in British Columbia, and to educate the public about the role of mining and mined materials in our lives, the history of Britannia Beach and of the changing face of the modern mining industry. The organization is financially self-sustaining; it receives no government funding and relies on revenues, grants and donations for its operating costs.

We currently see around 76,000 visitors a year – 40% of these in July and August. Our visitors come from both local and tourism sectors, and we attract all ages. Approximately 25% of our visitors are international tourists. We offer public (i.e. not pre-booked) and booked tours, as well as value-added public programming activities and events. In 2017, we hosted around 11,000 school students.

About the Position

Our value-added programming covers a variety of topics/themes including earth science, environmental science, social history or the arts (the details of the summer 2018 programming has still to be determined; there is some scope to shape elements of it around the interests of the Summer Programmer). Two event days will fall during the term of this position (Mining Month's Family Fun Day in May, and Canada Day).

A secondary element of this position is to assist the Education Department in implementing a new visitor evaluation project, in order to gain better insight into visitor expectations and feedback on exhibits and programs. This will include conducting one-on-one visitor surveys and visitor tracking/observation studies. The Summer Programmer will have the opportunity to help shape the project through critical assessment of the implementation phase.

During May/June, the Summer Programmer will work closely with the Museum Programmer. In July/August, the Summer Programmer will be expected to deliver programs more independently.

Duties and Responsibilities

As a Summer Programmer, you will be responsible for:

- Delivering public programs to a public audience (locals, tourists, adults, children)
- To assist the Museum Programmer in the set up and take down of any programming activities and maintaining the tidiness of the programming storage area
- To greet, assist and engage visitors on our large site, providing information about the historical content or providing practical help when needed (e.g. wayfinding, local tourism info)
- Commitment to learn and understand the general history of the Britannia site and the content covered in the programs
- Contribution to the daily and weekly site 'housekeeping' chores of public areas
- Contributing to weekly Front of House staff meetings to ensure good communication throughout summer
- Conduct visitor studies as directed by Curator, using initiative (following training) to self-manage how and where surveys are completed

Qualifications Required and/or Preferred

The Britannia Mine Museum is looking for an energetic, outgoing student who enjoys working with people. As a Summer Programmer you play a key role in helping to ensure our 76,000 annual visitors have an engaging, informative and memorable visit to the Museum. The Museum is designated a National Historic Site. We strive to offer an enjoyable experience that furthers understanding about mining in BC and tells the story of a community with a fascinating history.

The position is ideal for students who have completed at least one year of study.

The Ideal Candidate

- You enjoy interacting with people of all ages
- You have excellent communication skills - can adjust your presentation to suit the understanding of the group (e.g. children, international visitors)
- You're a team player, dependable and know the importance of time management
- You have the ability to do some physical work and to work outside in the elements
- You have an interest in history, geology, education, mining or environmental issues

What this Position Offers

By working at the Britannia Mine Museum as a Summer Programmer, you will gain invaluable experience in public speaking, and your confidence is certain to grow significantly. The Museum in summer is a fast paced environment, where you will have the opportunity to meet people from all around the world. If you are interested in the arts, heritage or tourism sectors, you will receive first-hand experience of how a popular tourism attraction operates, and how a National Historic Site and museum values and cares for its heritage.

Note: This position is dependent upon grant funding. All applicants must be grant eligible, i.e. a Canadian citizen or permanent resident, be under 30 years of age at time of hire and be returning to studies in the Fall.

Britannia Mine Museum is an equal opportunities employer.

The Location

The Britannia Mine Museum is situated in the small community of Britannia Beach, approximately a 10-15 minute drive south of Squamish and approximately 30-40 minutes north of the North Shore. There is no public transit to Britannia Beach and therefore students must either find accommodation in Britannia Beach, have their own transportation or arrange carpooling. There are carpooling options (i.e. commuting with other staff) from Squamish and North/West Vancouver.

Accommodation in Britannia Beach and Squamish is limited. We recommend that students research or consider accommodation and transportation options before making an application for the position.

Questions

Contact: Diane Mitchell (Curator) dmitchell@bcm.ca or phone 1-800-896-4044